

ISSS 2023-2024 SCI 5 Professional Development Grant Application

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SCI 5 Professional Development Grant Application

Information on SCI 5 Professional Development Grants

In a 2012-2013 referendum, Science students voted for the SCI 5 proposal which allowed for the creation of SCI 5 Professional Development grants. These grants help to enable undergraduate students within the Faculty of Science to attend conferences which aid in their professional development. For the 2023-2024 year, there are 3000\$ worth of PD grants available, and each student, if selected, is eligible for a maximum amount of 1000\$.

Please contact membershipfees@iss.ca if you have any questions. Applications for the SCI 5 PD Grants are due on **Sunday March 3rd, 2024 at 11:59 PM**. No late applications will be accepted.

The following guidelines exist for students applying to a SCI 5 Professional Development Grant:

- The student must be a Member (**an undergraduate student in the Faculty of Science**) to be eligible for any of the grants.
- The student must have paid the SCI 5 Membership Fee to be eligible for any of the grants. For more information on the fee please visit : <https://iss.ca/sci5-faq/>.
- The student must not be a current Executive or Councillor on the ISSS and must not have served in such a capacity within one (1) academic year of the deadline.
- Participation in the activity must take place while the applicant is an undergraduate student in the Faculty of Science.
- Grants are only awarded to activities that occur before the end of **August 31st, 2024**.
- Grants are NOT awarded to certain activities including:
 - Activities where participants receive academic credit.
 - Activities organized by student groups.
- Students are only eligible to receive up to one grant per degree.
- Students must be in satisfactory academic standing (according to University of Alberta definitions).

Criteria

Professional Development Grants shall be awarded based on:

- Appropriateness of the activity
- Specific professional and personal competencies that will be developed.
- The written quality of the essay component of the application.
- Quality of reference letter.

Required Documents for Submission of an Application

All documents must be submitted in the following order as a **single, combined PDF file**. Make sure all texts are clear and legible.

- A completed copy of this application form, including an itinerary of the respective conference.
- An essay (maximum 500 words) outlining how this engagement will lead to a development in your personal and professional skills.*
- A resumé (**1 page**).*
- One (1) updated copy of an unofficial or official University transcript.
- One (1) letter of reference.

Applications are due on **Sunday March 3rd, 2024 at 11:59 PM**. Completed applications must be emailed to **membershipfees@iss.ca** with your First and Last name followed by *Winter 2024 Sci 5 Professional Development Grants* in the subject line. No late applications will be accepted.

* The resumé and essay shall be written in size 12 Times or Times New Roman, single-spaced and justified.

Application Form

General Information

Legal name (Last, First): _____

Year (Please Pick One):

- First
- Second
- Third
- Fourth +

Faculty: _____

*note: only undergraduate students currently enrolled in the Faculty of Science are eligible for the grants

Program: _____

All of the information below is confidential and will be used for no other reason than for the awards adjudication committee to verify your registration and to contact you with the results of your application.

Date of Birth (dd/mm/yyyy): _____

Email: _____ @ualberta.ca

Phone number: ____ - ____ - _____

Conference:

Conference Name/Title:

Date of the Conference (dd/mm/yyyy): _____ until _____

Location of the Conference: _____

Briefly outline, in your own words, the purpose of the conference (max 200 words):

How did you find out about this conference:

_____.

Please append a tentative itinerary of the conference including information on the keynote addresses and goals of workshops and seminars during the conference.

Budget:

Please outline below the estimated costs of the professional development conference you wish to attend.

Expenditure	Description	Cost	Justification of the cost
Transport			
Accommodations			
Food			
Additional Costs			

Please include all pertinent details.

In order to be eligible for a SCI 5 Grant, the applicant must have paid the SCI 5 (the Faculty Association Membership Fee). For more information on the SCI 5 visit <https://iss.ca/sci5-faq/>.

I hereby confirm that I have paid for SCI 5 and have not opted-out of the fee.

I confirm that all of the information I have submitted in this application form and in the appended documents is true to the best of my knowledge.

Name

Signature

Should I receive a SCI 5 Grant, I permit the ISSS to publish my name and title of my award.

Name

Signature

If you have any questions regarding SCI 5 Grants please contact membershipfees@iss.ca.